

INODAYA Hospitals - Kakinada

Documentation
code:INH/COP.Doc.No-25

Policy On Care Of Pediatric Patients

Prepared Date: 11/11/2025

Reference: COP.11.NABH Standards – 6th Edition

Issue date: 11/11/2025

Issue no:1

Review NO:0

Review Date: 10/11/2026

1.0 Purpose:

To define a system that guides the care of Pediatrics patients.

2.0 Scope:

This policy and procedure applies to Pediatrics patients treated at INODAYA Hospital - Kakinada

3.0 Definition:

- a) **Pediatric Patients** - Patients less than or equal to 18 years old including premature, newborns, neonates, infants, toddlers, children and adolescents.
- b) **Premature Baby** - A baby born at or before 37th week of gestation period.
- c) **Neonate** - A newborn baby up to first four weeks of life.
- d) **Infant** - A child under 1 year of age and/or who is unable to walk unassisted.
- e) **Adolescent** - A child with time period between beginning of puberty and adulthood.
- f) **Competency** - It is the process of evaluating the performance of employees during a defined period of time with the aim of ascertaining their suitability for the job, potential for growth as well as determining training needs.

4.0 Responsibility:

Medical Administration and Nursing Administration is responsible to ensure and monitor compliance to this policy and procedure.

5.0 Policy:

- 5.1 Scope of Pediatric services is defined and displayed at prominent locations in the hospital.

Prepared by:

Verified by:

Approved by:

Dr.K.Satya Sowjanya

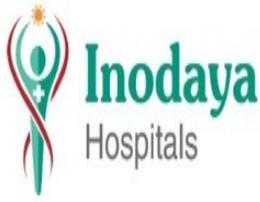
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5.2 Policy and procedure for prevention of child abduction/abuse/swapping is defined.

6.0 PROCEDURE

6.1 Scope of Pediatric Services

6.1.1 Medical Services

- General Services

6.2 Persons caring for Pediatric patients shall meet the following requirements.

6.2.1 Doctors – MD, DCH, DNB, or MBBS, DCH, DNB in Pediatrics.

6.2.2 Nurses –Nurses with PALS certification / Trained

6.3 Pediatric patient assessment including Nutrition, growth, psychological and immunization aspects is done and documented in patient's medical record.

6.4 Consultants, nurses and dieticians are responsible for patient family education and documentation including nutrition, immunization and safe parenting.

6.5 Preventive measures are taken to prevent child/neonate abduction/swapping

7. RECORDS

- In-patient case sheet.
- Pediatric Admission record.
- Policy and Procedure on Child Abduction.

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